

River Valley District Library

Board of Library Trustees

Application for Appointment to Vacant Seat

In order to provide quality library service to the community, the River Valley District requires a working team of a Library Director and a Board of Library Trustees who are informed to make necessary decisions. It is critical that each person appointed to the Board of Trustees be willing to perform the duties of a Trustee. Trustees receive no payment for their work.

The Library Board is composed of seven Trustees who are elected in the consolidated election or are appointed by those Trustees who are currently serving. The term of office for appointed Trustees depends on the date of appointment, but can be no more than two years, after which the appointed Trustee will have to run for election.

Prospective trustees should be aware of the following criteria, which will be used by the other Board members of the River Valley District Library in evaluating candidates for the vacant position. A Trustee must:

1. Commit the necessary time to carry out the duties of a Trustee. This includes time to become and stay knowledgeable about public library issues, to attend Board meetings, and to carry out Board assignments.
2. Be genuinely interested in public libraries and understand the importance of public libraries in meeting the educational, recreational, and informational needs of the community.
3. Understand the local community, its social and cultural needs, and be willing to communicate those needs to the Board.
4. Be able to work with others to reach a common goal.
5. Be open-minded, intellectually curious, and respectful of the opinions of others.
6. Have the courage to plan creatively and direct the effective implementation of those plans.
7. Be able to withstand pressures and prejudice that would restrict or prevent equal library service to all.

WHAT TRUSTEES DO

- Set library policy
- Employ and evaluate the director
- Plan for the future
- Monitor the library's effectiveness
- Be an advocate for the library

River Valley District Library

Application for Appointment as Library Trustee

Name_____

Residence Address _____

Contact Phone Email

I have been a resident of River Valley Library District since:

I am a registered voter: Y_____N _____

Please describe any qualifications, such as work experience, education, attributes, skills/training, which you feel would provide positive input to the work of the library board.

Please describe any former or current public service activities and accomplishments in the community.

Please explain why you are interested in becoming a library trustee.

Please discuss briefly the goals and directions that should be important to this Board.

Please indicate those areas in which your knowledge would be of benefit to the library board:

_____ Building

_____ Finance

_____ Government Relations

_____ Law

_____ Personnel

_____ Public Relations

_____ Management

_____ Technology

_____ Other: _____

What do you see as the library's role in the future?

Other Comments:

Signature

Date

Please submit the application by email to Vicky Buss, President, at
vbuss.trustee@rivervalleylibrary.org

Applications may also be dropped off at the Library:

Attn: Vicky Buss
River Valley District Library
214 S. Main St.
Port Byron, IL 61275