

## 11. Volunteer Policy

The River Valley District Library welcomes members of the community serving as volunteers. Volunteers are subject to background checks when they apply. The services volunteers perform are valued and valuable. Volunteer activities are governed by the following guidelines:

- A volunteer represents the Library to the community while actively serving as a volunteer.
- A volunteer is expected to follow approved policies and procedures of the Library during the time of volunteering within the Library building and at library events elsewhere.
- The Library may decide to discontinue or change a volunteer's service assignment if it is determined that the assignment is no longer beneficial.
- The Library cannot guarantee any specific amount of hours for individual volunteers.
- Preference for most volunteer activities is given to local students who must fulfill school requirements.
- The Library will not accept any court-ordered volunteers who have committed crimes involving theft, assault, or danger to children or other felonies.

The River Valley District Library welcomes volunteers, but will not provide any compensation besides a letter of acknowledgement of service. Volunteers will be asked to check in before beginning work so that hours can be accurately logged.

The River Valley District Library recognizes and appreciates the hard work and unique talents of the volunteers of the community offer to the River Valley District Library throughout the year. The River Valley District Library also recognizes the risk of injury which can be a part of every activity. For that reason, the Board of Trustees of the River Valley District Library carries the necessary insurance coverage to volunteers who are injured while performing a task assigned by the library director or Board of Trustees as part of a formal program of volunteerism. This coverage is provided to the same level as accidental injury coverage is provided to employees of the library.

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