

**River Valley District Library
Board of Trustees
Meeting Minutes April 15, 2019**

- I. Call to Order at 5:31 by President Gary Bohms. Those in attendance were Trustees Jill Schutts, Linda Warren, Dave Brooks, Laura Andrews, Director Teri Schwenneker, staff Jade Crisp, and Anna Bippus. Absent were Trustees Barb Brandt and Butch Hugart.
- II. February 28, 2019—minutes were reviewed. First Motion to approve was made by Linda. Motion approved. March 18, 2019 Special Meeting Minutes were reviewed. First Motion to approve made by Linda. Motion approved.
- III. Financial Reports—February and March Financials were reviewed and filed for audit.
- IV. Public Comments – N/A
- V. Director’s Report—Highlights were shared by Director Teri Schwenneker, Teri shared 2300 Easter eggs were filled for the Library Egg Hunt. Candy and egg stuffing hours were donated. Teri attended a Targeting Autism Workshop, which was covered by a grant in Champaign, IL. First motion to approve Director’s report made by Laura. Motion approved.
- VI. Committee Reports
 - a. Community Meetings Liaisons—none shared.
 - b. Progress Committee Library Building/Addition – none shared

Old Business

- VII. Patron conduct policy—Teri shared the updated Patron Conduct Policy which had been reviewed by the attorney. First motion to approve the Paton Conduct Policy as written with suggestions by attorney made by Gary. Motion approved.
- VIII. MidAmerican—Insulation project—Teri shared the insulation, a project approved at an earlier meeting, has been purchased and will be installed.

New Business

- IX. Roof bids – Dave and Gary shared 5 bids have been received for the new library roof. A committee has been formed of Dave and Gary to go through the bids and the committee will make recommendations to the board. A special meeting will be held some time before the next scheduled May meeting to go over the roofing bids with the board.

- X. Update sharing policies to reflect agreement with Cordova—Teri shared she has been working on updating the Circulation Policy to reflect the agreement with Cordova on new book borrowing for each others patrons. Teri would also like to update the pricing for faxing. First motion to accept the reduced pricing of faxing to 15 cents a printed copy made by Jill. First motion to accept changes to the Circulation Policy as written with changes to faxing prices made by Gary. Motion approved.
- XI. Levy Confirmation—Teri shared the Levy has been filed for collection year 2019.
- XII. Nominating Committee—Jill has been appointed as the Nominating Committee for the officers of the 2019/2020 fiscal year.
- XIII. Closed Session – Personnel and Legal – N/A
- XIV. Other – Jade Crisp shared the April 2019 Newsletter which will be emailed/mailed to patrons and shared an upcoming Tales on the Trails event will take place at Dorrance Park on May 5th. This event is being coordinated with the Rotary and Cordova Library. Jade also shared the Friends of the Library plant sale will take place on May 10th & 11th. An upcoming Decluttering Class will take place at the library a week before the Town Yard Sales.
- XV. Adjournment – First Motion to adjourn made by Linda at 6:49 pm. Motion approved.