

River Valley Library District  
Board of Trustees Meeting  
July 20, 2022 5:30 PM

- I. Approval of the Agenda- President Anna Cortez called the board meeting to order at 5:33 PM. Additional trustee members present: Vice President Val Pennock, Treasurer Emily Riewerts, Secretary Jill Schutts, and Trustee Vicky Buss. Trustee Chandra Oakland was absent. Also present, Library Director Teri Schwenneker, Librarians Kathy Peschang, and Pubali Kundu, and Trustee Candidate, Linda Lee Tucker.
- II. Minutes- June 20th, 2022 and Special Meeting Minutes June 29th, 2022- accidentally skipped.
- III. Financial Reports- reviewed and filed for audit.
- IV. Public Comments- none.
- V. Director's Report- Anna made a motion to accept the Director's report as written. The motion passed unanimously.

Kathy Peschang reported on programing, mentioning that Celeste's outreach at local daycares and the schools has brought more children to library programs.

VI. Committee Reports-

Planning- will have a public survey out by August and will meet August 9th at 4:45.

Policy will meet August 1st at 4:45 to make sure recently passed policy has been updated in the on-line Policy Manual.

## NEW BUSINESS

- VII. Trustee Candidate Linda Lee Tucker- Linda expressed interest in filling the open trustee position. She has training in finance and human resource management as well as experience at various leadership and HR supervisory positions during her career in the Army.  
  
Val made a motion to appoint Linda Lee Tucker to fill the open trustee position. The motion passed unanimously. Linda will be sworn in on at our next regular board meeting on August 22.
- VIII. Snow Removal Budget Category Relocation- Teri suggested that Snow Removal be moved from the General Fund to the Liability Fund in the budget. This action would free up \$6000.00 dollars in he general fund. Anna made a motion to reclassify the snow removal line item from the general to the liability fund beginning this fiscal year. The motion passed unanimously.

## ONGOING BUSINESS

### IX. Carpet, Siding and Tile Update-

Carpet- Floorcrafters will install new carpeting on the back stairs on August 8th and carpet on the front stairs on August 9th during regular operating hours of the library. Rod Schwenneker has fixed the water damage to the sub floor on the back stairs in preparation for the new carpeting.

Tile- The retiling of the library entryway is scheduled to be done during Tugfest, when the library is closed.

Siding- Marcus from Best Improvement informed us that the siding that would match the existing siding in size (appears to be 3" pieces) is not available. As the loose siding is now attached to the building we may wait to reside at a later date and reside the whole building at once (rather than replacing just the center section of the building facade). This project is tabled.

The front doors and book/DVD drops will be painted brown over the Tugfest closure.

### X. Secretary's Audit- Val and Anna completed the Secretary's audit.

### XI. Fiscal Year 2022-2023 Budget Presentation- tabled until the August Board Meeting. The final draft will be available at the August 9th Finance Meeting.

### XII. Closed Session- Anna Cortez made a motion to go into Closed session at 7:05 PM to discuss the Director's Evaluation. The motion passed unanimously by roll call vote. Val- aye, Emily-aye, Jill-aye, Vicky- aye and Anna- aye.

The board came out of closed session at 9:00 PM.

### XIII. Director's Evaluation- Ideas generated during the closed session discussion of the Director's Review were relayed to Director Teri Schwenneker.

### XVI. Other- none.

### XV. Adjournment- Anna made a motion to adjourn the meeting at 9:24. The motion passed unanimously.