

River Valley District Library  
Board Meeting Minutes of the Board of Trustees  
October 18, 2021 5:30 PM

**Call to Order**— The meeting was called to order by President Anna Bippus at 5:32 PM. Trustees Vice President Val Pennock, Secretary Jill Schutts, Treasurer Emily Riewerts, Marybeth Wood and Chandra Oakland also attended satisfying a quorum. Director Teri Schwenneker and Librarians Celeste McKay and Kathy Peschang attended. The board has one open trustee position.

**Minutes 8/23/21, 8/27/21 and 9/27/21**—Marybeth Wood motioned to accept the minutes as written. The motion passed unanimously.

**Financial Reports**—were reviewed and filed for audit.

**Public Comments**—none

**Director's Report**—Director Teri Schwenneker gave updates of Managed IT and the parking lot redo. She spoke of statistic collection vendor Library IQ and Rivershare, a Quad City stat collection entity.

Celeste McKay spoke of recent and future library programs.

Val Pennock made a motion to accept the director's report as written. The motion passed unanimously.

**Committee Reports**—none. Meetings were set for Building and Maintenance and Policy Committees.

## **NEW BUSINESS**

Create Committee to Review Closed Session Minutes—Jill Schutts and Marybeth Wood volunteered to audit closed session minutes by December 31, 2021.

**Board Member Replacement**—The process of finding a new trustee to fill Brody Anderson's vacated position will begin.

## **ONGOING BUSINESS**

**Jurassic Parliament**—Trustee Training on Agendas and Main Motions.

**2020 Library Director Goals**—Emily made a motion to discuss the Director Goals laid out at last year's director evaluation prior to going into closed session to conduct the 2021 director's evaluation. The motion passed unanimously.

**Closed Session, Director's Evaluation**—Anna Bippus made a motion to go into closed session to discuss the director's evaluation. The motion passed unanimously by roll call vote. We went into closed session at 7:11 PM and left closed session at 8:57 PM.

**Director Evaluation Discussion**—The board went over the 2021 Director’s SMART Goals and salary increase that had been determined during the closed session with Director Teri Schwenneker.

**Adjournment**—Jill Schutts motioned to adjourn the meeting at 9:15 PM. The motion passed unanimously.