

**River Valley District Library
Board Meeting Minutes of the Library Trustees
September 27th, 2021 5:45 PM**

Call to Order- The meeting was called to order by President Anna Bippus at 5:54 at the conclusion of the public hearing for Ordinance 21-03, the ordinance providing for budget and appropriations of the River Valley District Library in Rock Island County Illinois. All Trustees were in attendance: President Anna Bippus, Vice President Emily Riewerts, Secretary Jill Schutts, Chandra Oakland, Brody Anderson, Marybeth Wood and new Trustee Val Pennock. Director Teri Schweneker and Circulation Librarian Kathy Peschang were also present.

Approval of the Agenda- Jill requested that the Jurassic Parliament non-profit board study be added to the agenda after the committee reports. The need to fill the office of Treasurer was brought up and will be addressed at agenda item "Other".

Oath of Office- President Anna Bippus administered the Oath of Office to Trustee Val Pennock upon entering into the River Valley Library Board, filling a recent vacancy.

Minutes- from August 23 and and Special Meeting on August 27th were tabled due to changes requested on the public comment report.

Public Comments- none

Director's Report- Anna Made a motion to accept the director's report as written, the motion passed unanimously.

Kathy reported on the library bus trip to Chicago to see the Cubs/ Cardinals game.

Committee Reports- none

Jurassic Parliament- The Board read the 3rd of 7 lessons on Conducting Non-Profit Board Meetings using Robert's Rules of Order. The topic of the lesson was inappropriate comments.

NEW BUSINESS

B & A Ordinance 21-03- Jill made a motion to accept the Budget and Appropriations Ordinance. The motion passed unanimously by roll call vote; Anna- aye, Emily- aye, Jill- aye, Chandra- aye, Brody- aye, Marybeth- aye, Val- aye.

Circulation/Fine Free Policy- Chandra made a motion to adopt the Circulation and Fine Free Policies as written by Kathy Peschang. Both policies were approved by majority vote.

ONGOING BUSINESS

Onboarding Manual- Discussion on how to transfer links in excel on onedrive to google drive. It is suggested to move them to a public space, like google sheets, in order to transfer them to google drive.

Parking Lot- Have not heard back from the project manager of Omnia Partners.

Website- Work on the website has started, should be complete in two months.

Tech Impact- Coming along.

Closed Session- none, however, Anna formed a Special Committee to review Director Evaluation Forms filled out by staff and trustees. The committee, to meet Friday, Oct 1st at 5:30, is Anna, Jill, Chandra, Marybeth and Val.

Other- Emily Riewerts volunteered to hold the office of Treasurer, thus vacating the office of Vice President. As there were no volunteers for the position, Brody was appointed to the office of Vice President.

Brody announced that he is moving out of the River Valley Library District on October 1st 2021 so will vacate his trustee position.

Adjournment- Anna motioned to adjourn the meeting at 8:05. The motion passed unanimously.