

**River Valley District Library
Board of Trustees
Meeting Minutes February 20, 2017**

I. Call to Order By Vice President Barb Brandt at 5:34pm. Those in attendance were Trustees Butch Hugart, Dave Brooks, Linda Warren, Becki Wells, Director Kim Riley, intern Karrah Kuykendall, staff members Teri Schwenneker, and Cathy Burt. Absent were President Bob Simmons and Trustee Laura Andrews.

II. January 9, 2017 Minutes—were reviewed. First motion to approve was made by Becki. Motion adopted.

III. Financial Reports—were reviewed and filed for audit.

IV. Public Comments N/A

V. Director's Report—Kim reported the Stop-Motion Movie Making program for middle and high school students was very successful. On February 22, a Kid's Superhero Craft Night will be held. The Robotics program for ages 9-14 is going well. Competitions will be held at John Deere Middle School in Moline. Friends of the Library are selling Rada Cutlery as a fund raiser. Children and adults are participating the winter reading program. Library materials are being shifted to allow for more DVD and New Book displays. First motion to approve was made by Becki. Motion adopted.

VI. Committee Reports

A. Community Meetings Liaisons—reports were shared from Riverdale Schools, Zuma, Cordova, Port Byron, and Port Byron TIF.

Old Business

VII. New Phones/Lines – Costs for additional lines and phones were reviewed. First motion to move forward with new phones and additional lines at a cost of \$1740.96 yearly was made by Butch. Motion adopted.

VIII. Discipline Policy – The policy was reviewed. First motion to approve and adopt was made by Dave. Motion adopted.

IX. Credit Card Policy Revision – Was reviewed. First motion to accept proposed changes was made by Becki. Motion adopted.

X. Program Survey Results –Were reviewed with plans to pursue suggested programming in the future.

New Business

XI. Building Maintenance – Carpet replacement – Discussion was held regarding various option. First motion to have Kim obtain estimates on both stretching current carpet and cost of new carpet was made by Dave. Motion adopted.

XII. Closed Session – Accident Report First motion to move to Closed Session was made by Becki. Roll Call vote: Dave Aye, Butch Aye, Linda Aye, Barb Aye, Becki Aye. Moved to Closed Session at 6:13pm. Returned to Open Session at 6:18pm.

Other- A brief discussion was held regarding ILA Policies and Procedures.

Adjournment – First motion to adjourn was made by Linda. Motion adopted. Meeting adjourned at 6:35pm.

Linda Warren
Secretary

Approved X
Corrected _____