

**River Valley District Library
Board of Trustees
Meeting Minutes May 21, 2018**

- I. Call to Order by David Brooks at 5:30 pm. In attendance were Trustees Jill Schutts, Butch Hugart, Linda Warren, Barb Brandt, Gary Bohms, and Laura Andrews, Interim Director Teri Schwenneker, staff member Cathy Lechtenberg, Director of Cordova Library Karen Lonegran and some residents of Cordova.
- II. Minutes – April 16, 2018 –April 30, 2018 –May 3, 2018 meeting—were reviewed. First motion to approve made by Gary. Motion approved.
- III. Financial Reports—were reviewed and filed for audit
- IV. Public Comments N/A
- V. Director’s Report—Highlights were shared by Teri Schwenneker and Cathy Lechtenberg. The Friends Plant Sale went well. Birdies for Charity information will be going out with the next newsletter. June 4th is the start of the Summer Reading Program. Events this summer include a trip to the theatre, a magician, and art classes provided by the Figge. First motion to approve director’s report made by Barb. Motion approved.
- VI. Committee Reports
 - a. Community Meetings Liaisons—Port Byron has been hosting Third Thursday business promotions in town. The library will be participating in the one scheduled for June.
 - b. Library Building/Addition – Teri will follow up with Sandstrom about acquiring land that was offered years ago and will begin looking into the possibility of enlarging the upstairs storage doors.
 - c. Director search committee – Three candidates have been interviewed. A meeting for the board and staff to meet the two local candidates will be scheduled for June 4th from 6:30 to 7:30 pm.

Old Business

- VII. Cordova residents move to Cordova library district—Various Cordova residents spoke to the board about switching library districts. These included John and Barbara Myers, Matt Reece, and Linda Meinhett. Director of Cordova Library, Karen Longeran, also spoke. First motion to accept the Cordova reassessment of the library district borders made by Jill. Motion did not get a second. First motion to deny the Cordova reassessment made by Gary. Roll Call vote: Jill nay, Butch aye, Linda aye, Barb aye, Dave aye, Gary aye, and Laura aye. Motion approved.

- VIII. Main Floor Carpet Bids – Teri shared that she has spoken with the Riverdale athletic director and head of the National Honor Society to arrange for help with moving books and library shelves for carpet installation. She will collect more bids from other carpet companies before next meeting.
- IX. Removal of cement parking blocks—Dave will be moving the parking blocks before the next meeting.

New Business

- X. Election of Board Officers –Discussion was made on nominating Board Officers for next meeting. Barb will be the nominating committee and will contact board members.
- XI. FY 2018-2019 Working Budget – No action was needed. This budget was already passed in September 2017.
- XII. Trustee Training: “Board Meetings” accessed from RAILS trustee training, united for libraries short take training – This training was tabled until next meeting.
- XIII. Closed Session – Personnel and Legal – N/A
- XIV. Other – Teri shared that she has hired a new Young Adult/Adult programmer. She also shared many patrons have shown disappointment in the Friday evening hours being shortened. More discussion will occur at the next meeting.
- XV. Adjournment – First motion to adjourn was made by Gary. Motion approved. Meeting adjourned at 7:53 pm.

Laura Andrews

Secretary

Approved_____

Corrected_____