

**River Valley District Library  
Board of Trustees  
Oct. 15, 2018 Minutes**

- I. Call to Order by Gary Bohms at 5:32 pm. Those in attendance were Trustees Jill Schutts, Butch Hugart, Barb Brandt, Linda Warren, Dave Brooks, Laura Andrews and Director Teri Schwenneker.
- II. Minutes – Sept. 17, 2018 meeting—were reviewed. First motion to approve made by Linda. Motion approved.
- III. Financial Reports— were reviewed and filed for audit. Discussion was made on the 12-month trending report being focused on only the current fiscal year. Teri will be meeting with the accounts on October 26<sup>th</sup>. The final financials for the 2017/2018 would normally be presented to the board this month, instead Carpenter Mitchell will present it at the November meeting.
- IV. Public Comments – N/A
- V. Director’s Report—Highlights were shared by Director Teri Schwenneker. Teri reported the carpet installation went well. The September statistics were inflated due to the adopt shelf checkouts for the carpet installation. First motion to approve Director’s Report made by Barb. Motion approved.
- VI. Committee Reports
  - a. Community Meetings Liaisons—Linda reported the *Dispatch Argus* had articles regarding driver’s speeding on the road in front of the library. Another article in the paper discussed the possible sale of village property.

Butch attended the TIF meeting where a couple of interested parties for the village property were discussed at the meeting. TIF money might be available for up to 15% of the cost of a new roof for the library. Butch also visited the Geneseo library and found Prairie Cat will provide transaction costs for libraries.

Teri reported the owners of the property next door to the library are not ready to discuss any details of a potential sale at this time.

**Old Business**

- VII. B & A Ordinance—Levy was presented last month. Motion to adopt made by Barb. Roll Call Vote: Jill, Aye, Butch, Aye, Barb, Aye, Linda, Aye, Gary, Aye, Dave, Aye, Laura, Aye. Motion adopted.
- VIII. Insurance update—Teri informed the board the insurance discussions have been resolved with the help of Butch.

IX. Aflac repayment started – Teri informed the board the Aflac repayments have been started.

**New Business**

X. Levy Ordinance—Teri reported she is still working on the Levy ordinance and would like to continue working with the attorney to finish. Motion to for Teri to pursue levy ordinance process with attorney so that Teri will learn process for following years made by Barb. Motion approved. The Levy Ordinance will be tabled until next month.

XI. Appointment of Trustees to audit Year-end Treasurer’s Report – Dave Brooks and Laura Andrews will audit the Year-end Treasurer’s Report when it is completed.

XII. Trustee Training: “Board Meetings” accessed from RAILS trustee training, united for libraries short take training – Video was not viewed due to technical difficulties. Teri will email the link for the board members to view the video before the next meeting.

XIII. Closed Session Minutes Review– Personnel and Legal – none.

XIV. Other – Discussion was made on the Welcome Reception for Director Teri Schwenneker being moved to Thursday, October 18<sup>th</sup>, from 2-6 pm.

XV. Adjournment - First motion to adjourn was made by Linda. Motion adopted. Meeting adjourned at 6:48 pm.

Laura Andrews  
Secretary

Approved \_\_\_\_\_  
Corrected \_\_\_\_\_