

3. a. Patron Rights and Responsibilities

i. Library Card Policy

A valid library card is required to borrow materials at the River Valley District Library. Those individuals who reside within the Library's taxing district are eligible for a free library card. Individuals who reside outside the library taxing district but own properties within the taxing district are eligible for a free library card. River Valley District Library's taxing district is defined as: Port Byron township and portions of Coe and Zuma Townships.

Persons wishing to obtain a library card will be expected to verify identity and residency. Two forms of identification displaying name and current address must be provided to obtain a library card.

Examples of valid forms of identification include:

Driver's license	Utility bills	Business mail	Tax bill
State issued ID card	Checkbook	Rent receipts or contracts	Voter registration card

There is no age limit for acquiring a library card. However, a signature and proof of residency within the library taxing district from a parent or legal guardian is required for children who are 14 years of age and younger.

Circulation staff may refuse to issue or renew a library card if any of the following apply:

- Unpaid fines on previous accounts
- Delinquent materials have not been returned from a previous account
- Adequate identification and proof of address cannot be supplied
- False information or identities are given
- No permanent address within the River Valley District Library taxing district can be provided

ii. Non-Residents

Individuals who reside outside of the Library taxing district and are not served by another public library are required by Illinois State law {75 ILCS 16/30-55(60)} to purchase a library card every year in order to borrow library materials. To protect the rights of residents of the River Valley District Library who pay taxes to support the library, nonresidents will pay for library cards in the same manner as residents. A nonresident library card fee will be calculated as follows:

Nonresident Property Owner:	Net Valuation X .003722= yearly fee
Nonresident Renter:	15% of monthly rent = yearly fee

A nonresident owner shall provide a copy of their tax bill and a nonresident renter shall provide a current rent receipt or cancelled check for verification. Due to a change in Illinois State Law (adopted at 26 Ill. Reg. 5974), student cards cannot be offered, effective July 1, 2002. Individuals who purchase a non-resident card will have the same rights and privileges as those with a resident card.

iii. Temporary Cards

Cards with an expiration date up to six months may be issued in special situations. These include: temporary residency in a camp ground, visiting relatives, and short term work assignment. Additionally, a temporary card will be issued during the summer reading program to children who wish to participate but are not served by any library district. Please notify the library with any change of address. A card must be presented at the time of checkout, renewal, or when requesting a reserve or interlibrary loan item.

iv. Library Records Confidentiality Act (75 ILCS 70/)

The River Valley District Library abides by Illinois Law which states that the records of the patron transactions and the identity of registered library patrons is confidential material. The River Valley District Library does not make available the records of patron transactions to any party except in compliance with the law. The River Valley District Library does not make available lists of registered library patrons except in compliance with the law.

(75 ILCS 70/1) (from Ch. 81, par. 1201)

Sec. 1. (a) The registration and circulation records of a library are confidential information. No person shall publish or make any information contained in such records available to the public unless:

(1) required to do so under a court order; or

(2) the information is requested by a sworn law enforcement officer who represents that it is impractical to secure a court order as a result of an emergency where the law enforcement officer has probable cause to believe that there is an imminent danger of physical harm. The information requested must be limited to identifying a suspect, witness, or victim of a crime. The information requested without a court order may not include the disclosure of registration or circulation records that would indicate materials borrowed, resources reviewed, or services used at the library. If requested to do so by the library, the requesting law enforcement officer must sign a form acknowledging the receipt of the information. A library providing the information may seek subsequent judicial review to assess compliance with this Section.

This subsection shall not alter any right to challenge the use or dissemination of patron information that is otherwise permitted by law.

(b) This Section does not prevent a library from publishing or making available to the public reasonable statistical reports regarding library registration and book circulation where those reports are presented so that no individual is identified therein.

(b-5) Nothing in this Section shall be construed as a privacy violation or a breach of confidentiality if a library provides information to a law enforcement officer under item (2) of subsection (a).

(c) For the purpose of this Section, (i) "library" means any public library or library of an educational, historical or eleemosynary institution, organization or society; (ii) "registration records" includes any information a library requires a person to provide in order for that person to become eligible to borrow books and other materials and (iii) "circulation records" includes all information identifying the individual borrowing particular books or materials.

(Source: P.A. 95-40, eff. 1-1-08.)

(75 ILCS 70/2) (from Ch. 81, par. 1202)

Sec. 2. This Act may be cited as the Library Records Confidentiality Act.

(Source: P.A. 86-1475.)