

6. c. Postings/Notices/Bulletin Boards

The River Valley District Library maintains bulletin boards and display cases for the exclusive purpose of promoting the services and programs of the library. Although patrons are invited to make suggestions for themes, or parallel agency activities, the responsibility for design and placement of all displays rests with the staff of the library.

The Library bulletin board is to be used for posting or notices which include the following:

- Library business or activities
- Public service items of educational or cultural interest to the community.

All notices intended for posting on the Library bulletin board must contain the following:

- Name of organization or person requesting the posting.
- Address and telephone number of organization or authorized representative.
- Date of the posting.

Notices may be removed after two weeks, when no longer timely or when space is required for more current notices.

Notice size can be restricted if deemed necessary to maximize available space.

The Library does not necessarily advocate or endorse the viewpoints of organizations permitted to post notices on the Library bulletin board. The Library accepts no responsibility for loss or damage to any item accepted for postings.

Postings and notices maybe removed or denied by the Director or staff based on the above criteria. Removals may be appealed to the Library Board of Trustees within three days of the removal or denial. The Library Board of Trustees will hear the matter and make a decision at the next regularly scheduled meeting.

Reviewed 10/16/17