

2. k. Copying/Printing/Fax Policy

It is the policy of the River Valley District Library that copying, printing and faxing will be made available to patrons at the library. Faxes cost \$1.00 for the first page and \$0.50 for each additional page either sent or received. Confirmation pages can be printed at the cost of \$1.00. The following schedule will be used to calculate the cost of printing and copying services:

Black/White			Color	
8.5X11				
	Single sided	\$0.15	Single sided	\$0.50
	Double sided	\$0.25		
Fax				
	1 st page	\$1.00		
	Additional pages	\$0.50		
Lamination				
	Laminating	\$1.00/pouch		
DVD/CD Buffing				
	Buffing	\$1.00/disc		

Adopted 9/18/17